PRIVACY POLICY – WEBSITE INFORMATION REQUEST Art.13 EU Regulation 2016/679

The following privacy policy is provided pursuant to Article 13 of the European Regulation on the protection of personal data EU 2016/679 and is intended to provide the following information necessary to ensure correct and transparent processing of your personal data.

The Data Controller

The Data Controller is STERLING S.p.A., C.F. and VAT number 03049420544, with registered office in Italy, Via della Carboneria, 30 Solomeo, Corciano (PG), - e-mail: privacy@sterling.it

Processing purpose and legal basis

The processing of personal data provided during registration is aimed solely at:

Processing purpose	Legal basis	
Take charge and manage your request for information correctly	Execution of the contract and of pre-	
	contractual measures	

Recipients or possible categories of recipients of personal data

Your personal data may be communicated, only for the achievement of the above purposes, to the following categories of recipients:

- IT consulting companies, ISPs, designated subjects.

Data retention period

The data provided for the purposes indicated will be stored for:

Processing purpose	Retention policy
Take charge and manage your request for information correctly.	The time needed to handle your
	request.

How and where do we process your personal data

Your personal data will be processed within the European Union through IT tools/ manuals for which we have applied appropriate security measures and with the help of our staff duly authorized and trained for this purpose. It remains in any case understood that the Data Controller, if necessary, will have the right to move servers even outside the EU. In this case, the Data Controller hereby ensures that the transfer of data outside the EU will take place in accordance with the applicable legal provisions, for example through the adoption of the standard contractual clauses provided by the European Commission that ensure an adequate level of protection of personal data even outside the EU.

Rights of the data subject

You, as a data subject, have the right to request from the data controller access to your personal data, ask for its rectification, deletion, or limitation, as well as object to the processing; you may also request the portability of your data if necessary. To facilitate the exercise of your rights, we have activated a special e-mail address **privacy@sterling.it** or alternatively you can use any other means of contact of our structure (telephone, fax, etc.). Before we can provide it to you or change any information, you might be asked to verify your identity and answer some questions. An answer will be provided as soon as possible.

Right to complain

If you still consider that your rights have been violated, you can lodge a complaint with the Privacy Authority through the appropriate forms published on the website www.garanteprivacy.it.

Mandatory disclosure of data and consequences of refusal

Processing purpose	Mandatory	Consequences of refusal of data provision
Take charge and manage your request for information correctly.	YES	Unable to handle your request for information.